

# Accident Checklist

Keep this form in the glove compartment of your car and refer to it in case you are involved in an accident. This is NOT an official accident form, but can be filled out and used as a checklist to make sure you have all the information you need regarding the other driver(s) and vehicle(s) involved for your insurance claim and/or the Department of Public Safety "Blue Form" report.\*

Name of Driver: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Policy Period: \_\_\_\_\_ to \_\_\_\_\_

Vehicle Description: \_\_\_\_\_ Vehicle Type: \_\_\_\_\_ Make: \_\_\_\_\_  
YEAR/MODEL SEDAN, TRUCK, ETC. FORD, CHEV., ETC.

License Plate Number: \_\_\_\_\_  
YEAR STATE NUMBER

Vehicle Identification Number: \_\_\_\_\_ Accident Location: \_\_\_\_\_

*\*State law requires all drivers to give their name, address, drivers license number, vehicle liability insurer, insurance policy number and license plate number upon request.*

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## Texas Traffic Laws

### Transportation Code

#### Section 550.022 Accident Involving Damage to Vehicle

The operator of a vehicle involved in an accident resulting only in damage to a vehicle that is driven or attended by a person shall immediately stop the vehicle at the scene of the accident or as close as possible to the scene of the accident without obstructing traffic more than is necessary; immediately return to the scene of the accident if the vehicle is not stopped at the scene of the accident; and remain at the scene of the accident until the operator complies with the requirement of Section 550.023 (Duty to give information and render aid).

*However*, if an accident occurs on a main lane ramp, shoulder, median, or adjacent area of a freeway in a metropolitan area and each vehicle involved can be normally and safely driven, each operator shall move the operator's vehicle as soon as possible to a designated accident investigation site, if available, a location on the frontage road, the nearest suitable cross street, or other suitable location to complete the requirements of Section 550.023 and minimize interference with freeway traffic.

A person commits an offense if the person does not stop or does not comply with the requirements of this section. An offense under this section is:

- (1) a Class C misdemeanor, if the damage to all vehicles is less than \$200; or
- (2) a Class B misdemeanor, if the damage to all vehicles is \$200 or more.

#### 550.023. Duty to Give Information and Render Aid

The operator of a vehicle involved in an accident resulting in the injury or death of a person or damage to a vehicle that is driven or attended by a person shall:

- (1) give the operator's name and address, the registration number of the vehicle the operator was driving, and the name of the operator's motor vehicle liability insurer to any person injured or the operator or occupant of or person attending a vehicle involved in the collision;
- (2) if requested and available, show the operator's driver's license to a person described by Subdivision (1); and
- (3) provide any person injured in the accident reasonable assistance, including transporting or making arrangements for transporting the person to a physician or hospital for medical treatment if it is apparent that treatment is necessary, or if the injured person requests the transportation.